**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Foulness Island Parish Council held on Wednesday 8th November, 2017, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

Present: Councillors G. Bickford (Vice Chair), R. Green and E. Pitts (Chair)

In attendance: District Councillors N. Hookway and T. Hughes, N. Uden (QinetiQ), E. Birch (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive apologies for absence.**
4. Apologies were received from Parish Councillors Giles and Porter, District Councillor Efde and County Councillor Steptoe
5. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
6. There were no declarations of interest.
7. **To sign as a correct record the minutes of the Full Council meeting held on 11th October 2017.**
8. Proposed Councillor Bickford, seconded Councillor Green that the minutes of the Full Council meeting held on 11th October 2017 be signed as a correct record. Carried unanimously.
9. **To receive a report from the District and County Councillors for the area on any matters of interest.**
10. Councillor Hookway gave a brief report on matters of interest to the Parish including the petition in Great Wakering regarding the possible closure of the public toilets in Great Wakering High Street.
11. **Financial Matters**
12. Proposed Councillor Pitts, seconded Councillor Green that the payment requests for October/November 2017 be approved. Carried unanimously.
13. Proposed Councillor Pitts, seconded Councillor Green that the receipts for October/November 2017 be approved. Carried unanimously.
14. Proposed Councillor Green, seconded Councillor Pitts that the Bank Reconciliation as at 30th September 2017 be approved. Carried unanimously.
15. Proposed Councillor Green, seconded Councillor Bickford that the Accounts for the six months to 30th September 2017 be approved. Carried unanimously.

1. **Post Office**
2. The Clerk had nothing to report regarding the possible provision of a Post Office on Foulness Island. E. Birch (QinetiQ) would make investigations and report back to the Council.
3. **Risk Assessment**
4. Proposed Councillor Pitts, seconded Councillor Bickford that the Risk Assessment for the 2017/2018 Financial Year as previously submitted to Council be approved. Carried unanimously.
5. The Clerk reported that it would be necessary for the Council to conduct regular safety inspections of the Play Area. It was agreed that he would prepare a check list that that the regular inspections would be carried out by Councillor Bickford.
6. **Clerk’s Report**
7. The Clerk reported that the process regarding the tenders in respect of the Burial Ground was ongoing.
8. **December Meeting**
9. Proposed Councillor Pitts, seconded Councillor Bickford that the December Parish Council meeting be cancelled. Carried unanimously.
10. **Ministry of Defence**
11. There was no report from the Ministry of Defence.
12. **Defence Infrastructure Organisation**
13. N. Uden reported on behalf of the DIO that further problems had been encountered regarding compensation payments in respect of the power outage.
14. **QinetiQ Report**
15. N. Uden and E. Birch gave their report on behalf of QinetiQ.
16. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
17. No parishioners addressed the meeting.
18. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
19. Councillor Pitts remarked on the poor visibility at the corner outside Landwick. It was noted that this is a Great Wakering issue and Councillors Hookway and Hughes would take this up with the Great Wakering Clerk.

**Meeting closed at 7.51 pm**

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